

# Installation/Site Survey Form

Account Manager \_\_\_\_\_

Company \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Department / Suite / Floor \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

## Delivery Information

Proposed Equipment \_\_\_\_\_

\*\*Electrical Requirements\*\* \_\_\_\_\_

**LOADING DOCK:**

Yes       No

Height \_\_\_\_\_

**STAIRS:**

Yes       No

**STAIR CRAWLER REQUIRED:**

Yes       No

# Stairs Outside \_\_\_\_\_

# Stairs Inside \_\_\_\_\_

Stair Width \_\_\_\_\_

**ELEVATOR AVAILABLE:**

Yes       No

Elevator Dimensions  
Width      Depth

Elevator Door Opening  
Width      Height

**FLOOR:**

Protection Required:

Yes       No

Floor Type:

Marble       Carpet       Linoleum       Hardwood/Laminate

## Network Information

**CUSTOMER'S IT DEPARTMENT REQUIRED FOR NETWORK INSTALL**

**DESKTOP OPERATING SYSTEM**

Yes       No

Operating System including version \_\_\_\_\_

**NETWORK DROP AVAILABLE\***

Yes       No

**NETWORK OPERATING SYSTEM**

**\*\*ELECTRICAL REQUIREMENTS MET\*\***

See above

**PRIMARY SOFTWARE APPLICATIONS**

Please indicate version

Yes       No

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_ 4) \_\_\_\_\_

**Customer is responsible for supplying any necessary network or USB cables.**

\*Two network connectors      require 2Ps. Gigabit speed required for Canon L Series.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_